

ATTENDANCE POLICY: All students are expected to be on-line and logging in their class for the required hours for the class. Students should be working every week via cyber independently on the class. The student is welcome to reach out virtually with questions if needed.

****ATTENDANCE / COMPLETION OF THE COURSE ONLINE IS**

MANDATORY NO EXCEPTIONS—PLEASE PLAN ACCORDINGLY**

The following CR school attendance rules will be enforced:

*Students will still be responsible for payment and will not be reimbursed if failure to complete the class.

*Payment is required to be made in full in guidance in order to receive credit for the class for graduation.

*You must complete the work for each night. Work that is not completed or just randomly filled in will be marked as a Q and will not count for your final grade. Work must be completed fully by May 1, 2021 for credit.

*You must report to the cyber lab at the district during each corresponding class period if scheduled for CR. If working independently, work is required to be completed before the deadline of May 1, 2021 for a final grade.. Students are required to log-in on-line and complete the class as directed.

*Students will be considered for disciplinary action if they leave the cyber lab at any time before being dismissed if scheduled in the cyber lab for CR.

STUDENT DISCIPLINE CODE -Discipline problems will not be tolerated during CR school. Students are expected to follow the instructions of their teachers and school administrators. If a student violates the student discipline code, or responses are deemed to violate school code, the following consequences may result:

1. The student may be withdrawn from the CR school session and not receive credit. The payment will still be required.
2. School policies will be enforced.
3. Acceptable use and answers for on-line classes will be reviewed. If violation of the policies for computer usage, discipline process will be discussed. All responses and answers are required to follow-school code and policy at all times.

Checklist for Enrollment to Credit-Recovery:



☐ Speak to the teacher of record for any additional information for assistance in the class. If determined between the student, school counselor and teacher of record the student is in need of credit recovery prior to the summer program or for graduation, the following steps are to be completed:

☐ **CYBER APPLICATION: Completed on-line for enrollment at:**
www.ambridge.k12.pa.us—cyber
academy—cyber application—
Credit Recovery and also SIGN UP
IN GUIDANCE

☐ Registration Brochure and payment given by guidance: Returned to Guidance signed with payment for enrollment of the class—Meet with Guidance counselor to review schedule and enroll in the class

☐ **Payment Sent in to Guidance:**
\$130.00 for 1.00 Credit / \$65.00 for
0.5 Credit Due on registration—
Payment must be received in order
to enroll and receive credit for grad-
uation on transcript

☐ Completion of Class on-line by May 1, 2021

AMBRIDGE AREA SCHOOL DISTRICT

Ambridge Area High School Credit Recovery

School Program

CR Cyber

Completion Date:

5/01/2021

Cyber Registration

\$130.00 = 1.0 Credit Class

\$65.00 = 0.5 Credit Class

Payment:

Due to Guidance Prior to
Registration of Class



GENERAL INFORMATION:

Location of All Classes: Ambridge Area High School Cyber Lab during the period of the class they need credit recovery and/or working virtually independently outside of school to complete the class as per deadline and school graduation requirements.

Course Type: Credit Recovery—Only students who have previously failed a course and are seeking credit as a makeup may register for the class they need to recover.

Credit: Each course taken and successfully completed will earn 1.00 credit. or if indicated 0.5 credit for Credit Recovery.

Enrollment: Open to all enrolled AAHS students who reside within the District.

Transportation: Student will be arriving to school during normal school hours. Students are required to log-in virtually through edgenuity and complete all hours. It is recommended to log-in daily for completion of work.

Non-Refunds: Students who withdraw, are not successful or who are dismissed during or after registration of the cyber class will not be eligible for a refund. This also includes any student dismissed for disciplinary reasons or non-completion of the course. Payment is required for all circumstances.

Questions: Please call the Cyber Coordinators Office at 724. 266 2833 ext. 2203 or e-mail:

Davide Sciulli—Cyber Coordinator ext. 2320, ext. 2203, or via e-mail: DSCIULLI@ambridge.k12.pa.us

Steven Hrvatin—Cyber Coordinator ext. 2203 or via e-mail: shrvatin@ambridge.k12.pa.us

Additional Questions: Please call the Guidance office at 724 -266-2833, ext. 2377 to contact:

Noel Santini—School Counselor Grade 11 & 12 EXT. 2419
nsantini@ambridge.k12.pa.us

Chelsea Benedict-School Counselor Grades 9 & 10 EXT. 2482
cbenedict@ambridge.k12.pa.us

Name _____

Grade _____

Please check the class/classes you will be taking:

***Social Studies (1.0 Credit)** _____

***Social Studies (0.5 Credit)** _____

***English (1.0 Credit)** _____

***Math (0.5 Credit)** _____

***Math (1.0 Credit)** _____

***Science (1.0)** _____

***Computer Applications (0.5)** _____

\$130 per 1.0 credit course / \$65.00 per 0.5 credit course

Total _____

Payment: Due upon registration. If payment is not made by this date, student will not receive credit on their transcript for graduation. Payment is required in full for credit.

Student Signature _____

Parent Signature _____

Date _____

*Classes are required to be completed in full by the student prior to the deadline of May 1, 2021. Payment is required in full even with non-completion by April 1, 2021.

Complete Cyber Application and return registration brochure and tuition payment to: Guidance Office: Guidance Secretary: Valerie Misencik

Checks should be made payable to: Ambridge Area High School—Credit Recovery

Payments are required to be made in full prior to April 1, 2021 or student **WILL NOT** receive credit for their diploma until payment is received.

COURSES: Some students may/can recover more than one (1) credit in a semester.

***If taking more than one credit, students are responsible for completing the work fully by the deadline for passing and credit in cyber.**

Registration/Payment:

Sign-ups are required on-line via the cyber application at:

www.ambridge.k12.pa.us—Schools—Cyber Academy—Cyber application.

Additional brochures are required for signature and are available in the guidance office.

Dates of Registration: November 4th—April 2021

Dates of Classes: Student will report to the cyber lab at AAHS during their credit recovery class and/or work virtually independently as required.

Deadline: On-line completion: May 1, 2021

Tuition: All courses are \$130 per 1.00 credit. All courses are \$65.00 for 0.5 credit.

***Payment due: Upon Registration to Guidance**

***Courses and Grades will be added to transcript once payment is received.**

Registration/Payment Options:

Return registration brochure and tuition payment to: Guidance Office: Guidance Secretary: Valerie Misencik

Checks or money orders should be made payable to: Ambridge Area High School—Credit Recovery

Payments are required to be made in full prior to registration or student WILL NOT enroll nor receive credit for their diploma.

Payment: Due on Registration