

MANDATORY CLEARANCES

1) **ACT 34 CLEARANCE** - PA State Police Request for Criminal Record Check. This can be completed one of two ways. The first is a paper form that you complete and send to the address on the form. You must include a \$10.00 Certified Check or Money Order. They do not accept personal checks or cash. The second way is by logging on to the website epatch.state.pa.us. (Do not use the www.) and providing the information. This can be paid for by debit or credit card.

2) **ACT 151 CLEARANCE** - PA Child Abuse History Clearance. This can be completed in one of two ways. The first is a paper form that you complete and send to the address on the form. You must include a \$10.00 Certified Check or Money Order. They do not accept personal checks or cash. The second way is by logging on to the website, <http://www.compass.state.pa.us> and providing the information. This can be paid for by debit or credit card.

3) **FBI CLEARANCE** - Only needed if you have NOT been a resident of PA for 10 years or more. If you have been a resident, a waiver will need to be signed. To request FBI reports, costing approx. \$28.75, find application forms and instructions at <http://uenroll.identogo.com>, volunteer code **1KG6Y3**.

4) **TB TEST** - Go to Heritage Valley Business Care. They handle all the screenings for Ambridge Area School District. NO appointment is needed, Just let them know you are a volunteer for our school district. There is no charge to you.

Heritage Valley Business Care
5000 Industrial Blvd
Aliquippa, PA 15001
(724) 773-6464

*KEEP A COPY OF ALL YOUR CLEARANCES. THIS IS FOR YOUR BENEFIT

*THE SCHOOL IS NOT RESPONSIBLE FOR ANY LOST OR MISSING PAPERS

*THE CLEARANCES ARE GOOD FOR 5 YEARS

*YOU NEED ALL OF THE CLEARANCES, AS WELL AS THE TB, TO VOLUNTEER FOR ANY ACTIVITIES AT THE SCHOOL

*THESE CLEARANCES ARE REQUIRED BY THE SCHOOL DISTRICT, NOT THE PTA. PLEASE UNDERSTAND THEY ARE NOT AN OPTION FOR US AND ARE FOR THE SAFETY OF ALL THE CHILDREN AT SCHOOL.

*IF YOU HAVE ANY QUESTIONS OR CONCERNS ABOUT THE CLEARANCES, PLEASE CONTACT THE SCHOOL OFFICE