ATTENDANCE POLICY: All students are expected to be in the computer lab and logging in their class for the required hours for the class. Students should be working every week on the class. The student is welcome to reach out virtually or in person with questions if needed. If requesting to complete the class virtually only, please call Guidance at 724-266-2833, ext. 2377.

ATTENDANCE / COMPLETION OF THE COURSE/COURSES ARE MANDATORY; NO EXCEPTIONS—PLEASE PLAN ACCORDINGLY

The following CR school attendance rules will be enforced: *Students will still be responsible for payment and will not be reimbursed if failure to complete the course / courses in full.

*Payment is required to be made in full by June 22, 2022 in guidance in order to receive credit for the class for graduation. Any Non-Payment will be recorded in fines and fees and due prior to graduation.

*You must complete the work for each night. Work that is not completed or just randomly filled in will be marked as a 0 and will not count for your final grade. Work must be completed fully by June 22, 2022 for credit.

*You must report to the cyber lab at the district during each corresponding class period if scheduled for CR. Work is required to be completed before the deadline of June 22, 2022 for a final grade.. Students are required to log-in on-line and complete the class as directed.

*Students will be considered for disciplinary action if they leave the cyber lab at any time before being dismissed if scheduled in the cyber lab for CR. All School Codes and Policies will be enforced.
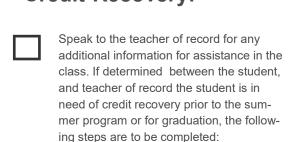
STUDENT DISCIPLINE CODE -Discipline problems will not be tolerated during CR school. Students are expected to follow the instructions of their teachers and school administrators. If a student violates the student discipline code, or responses are deemed to violate school code, the following consequences may result:. Any withdraw from the program resulting in violations below, the student will be required for full payment of the class:

1. The student may be withdrawn from the CR school session and not receive credit. The payment will still be required.
2. All school policies will be enforced. Acceptable use and answers for on-line classes will be reviewed. If violation of the policies for computer usage, discipline process will be discussed and enforced. All responses and answers are required to follow-school code and policy at all times. Students will come into the building from June 9, 2022 to June 22, 2022 from 8:00—3:00 PM at the designated

Checklist for Enrollment to Credit-Recovery:

☐ Speak to the teacher of record for any additional information for assistance in the class. If determined between the student, and teacher of record the student is in need of credit recovery prior to the summer program or for graduation, the following steps are to be completed:

☐ **CYBER APPLICATION: Completed on-line for enrollment at: www.ambridge.k12.pa.us—Schools—Cyber Academy—Cyber Credit Recovery Application**

☐ **Registration Brochure Pick up in HS Guidance Office—SIGN UP IN GUIDANCE**

☐ RETURN: Registration Brochure given to guidance by June 8, 2022: Returned to Guidance signed.

☐ Attend the Scheduled Class in-person in the Computer Lab. If requesting to be virtual, please contact Guidance at 724-266-2833, ext. 2377.

☐ **Payment Sent in to Guidance: $130.00 for 1.00 Credit / $65.00 for 0.5 Credit by June 22, 2022 —Payment must be received. Any Non-Payment will be recorded on the student's permanent record of fines and fees and upon graduation will need to be paid in full.**

☐ Completion of Class by June 22, 2022—No Exceptions

AMBRIDGE AREA SCHOOL DISTRICT

Ambridge Area High School Summer Credit Recovery
Thursday, June 9, 2022 — Wednesday, June 22, 2022

8:00 AM—11:00 AM
12:00 PM—3:00 PM

AAHS High School: Report to Computer Labs 112 and 114

Session 1 - 8:00 - 11:00 AM
Math: Lab 112
English: Lab 114

Session 2 - 12:00 - 3:00 PM
Science: Lab 112
Social Studies: Lab 114

*Please note, classes offered are contingent on enrollment. All classes offered require a minimum number of student enrollment to be offered. If classes do not meet the required number of student enrollment, parents/students will be notified and that subject area will not be offered.

Cyber Registration
$130.00 = 1.0 Credit Class
$65.00 = 0.5 Credit Class

Payment: Due to Guidance by June 22, 2022

GENERAL INFORMATION:

Location of All Classes: Ambridge Area High School Cyber Lab starting June 9, 2022 through June 22, 2022 . The student will work on credit recovery via in the school to complete theclass as per deadline and school graduation requirements.

Course Type: Credit Recovery—Only Ambridge High School students who have previously failed a course and are seeking credit as a makeup may register for the class they need to recover.

Credit: Each course taken and successfully completed will earn 1.00 credit. or if indicated 0.5 credit for Credit Recovery.

Enrollment: Open to all enrolled AAHS students who reside within the District.

Transportation: Student will be required to arrange transportation to arrive to school at their designated time from 8:00 AM—3:00 PM. Students are required to attend in class computer lab and log-in virtually through Edgenuity and complete all hours. It is recommended to log-in daily for completion. Transportation will not be provided by the district.

Non-Refunds: Students who withdraw, are not successful, non-completion or who are dismissed during or after registration of the cyber class due to violation of school policy, violation of school protocol, and or discipline infractions will not be eligible for a refund. This also includes any student dismissed for disciplinary reasons or non-completion of the course. Payment is required for all circumstances. Any non-payment will be reported to the students fines and fee list and must be paid prior to graduation.

Questions: Please call the Teacher of Record for Failure and Credit Questions or the below contacts:

Cyber-Virtual Academy: For sign-ups: Please call the Cyber Coordinators: Cyber Lab: 724-266-2833, ext. 2203

Davide Sciulli—724-266-2833, ext. 2320

Paul Hladio—724-266-2833, ext. 2326

Additional Questions: All students are to attend in-person. If requesting virtual arrangements, please call the Guidance office at 724-266-2833, ext. 2377 by June 8, 2022.

Name_____

Grade_____

Please check the class/classes you will be taking:

*Social Studies (1.0 Credit) _____

*Social Studies (0.5 Credit) _____

*English (1.0 Credit) _____

*Math (0.5 Credit) _____

*Math (1.0 Credit) _____

*Science (1.0) _____

$130 per 1.0 credit course / $65.00 per 0.5 credit course
                        Total   _____

Payment: Due June 22, 2022. Payment is required in full for credit. Any Non-Payment will be recorded to the students permanent record of fines and fees. By signing the form, you are acknowledging the information and in full agreement. Signature is required to be on file prior to admission.

Student Signature_____

Parent Signature_____

Date_____

*Classes are required to be completed in full by the student in-person with the deadline of June 22, 2022. Payment is required in full even with non-completion by June 22, 2022.—NO EXCEPTIONS

Complete Cyber Application and return registration brochure and tuition payment to: Guidance Office: Guidance Secretary: Valerie Misencik 909 Duss Avenue Ambridge PA 15003

Checks should be made payable to: Ambridge Area High School—Credit Recovery

Payments are required to be made in full prior to June 22, 2022 or student **MAY NOT** receive credit until payment is received. All Non-Payment will be recorded on fines and fees and due prior to graduation as per school policy.

COURSES: Some students may/can recover more than one (1) credit in a semester.

*If taking more than one credit, students are responsible for completing the work fully be the deadline for passing and credit in cyber.

Registration/Payment:

Sign-ups are required on-line via the cyber application and in guidance at:

www.ambridge.k12.pa.us—Schools—Cyber Academy—Credit Recovery Cyber application.

Additional brochures are required for signature and are available in the guidance office.

Dates of Classes: Students will report to the designated High School Computer Lab on June 9th - June 22, 2022 during their scheduled credit recovery time. Please see front of brochure for computer lab assignments.

Deadline: Registration: June 8, 2022.

On-line completion: June 22, 2022

Tuition: All courses are $130 per 1.00 credit. All courses are $65.00 for 0.5 credit .

Registration/Payment Options: Return registration brochure and tuition payment to: Guidance Office: Guidance Secretary: Valerie Misencik Checks or money orders should be made payable to: Ambridge Area High School—Credit Recovery. Payments are required to be made in full prior to deadline. Any Non-Payment will be recorded to fines and fees permanent record of the student.

 *Please note, classes offered are contingent on enrollment. All classes offered require a minimum number of student enrollment to be offered. If classes do not meet the required number of student enrollment, parents/students will be notified and that subject area will not be offered.