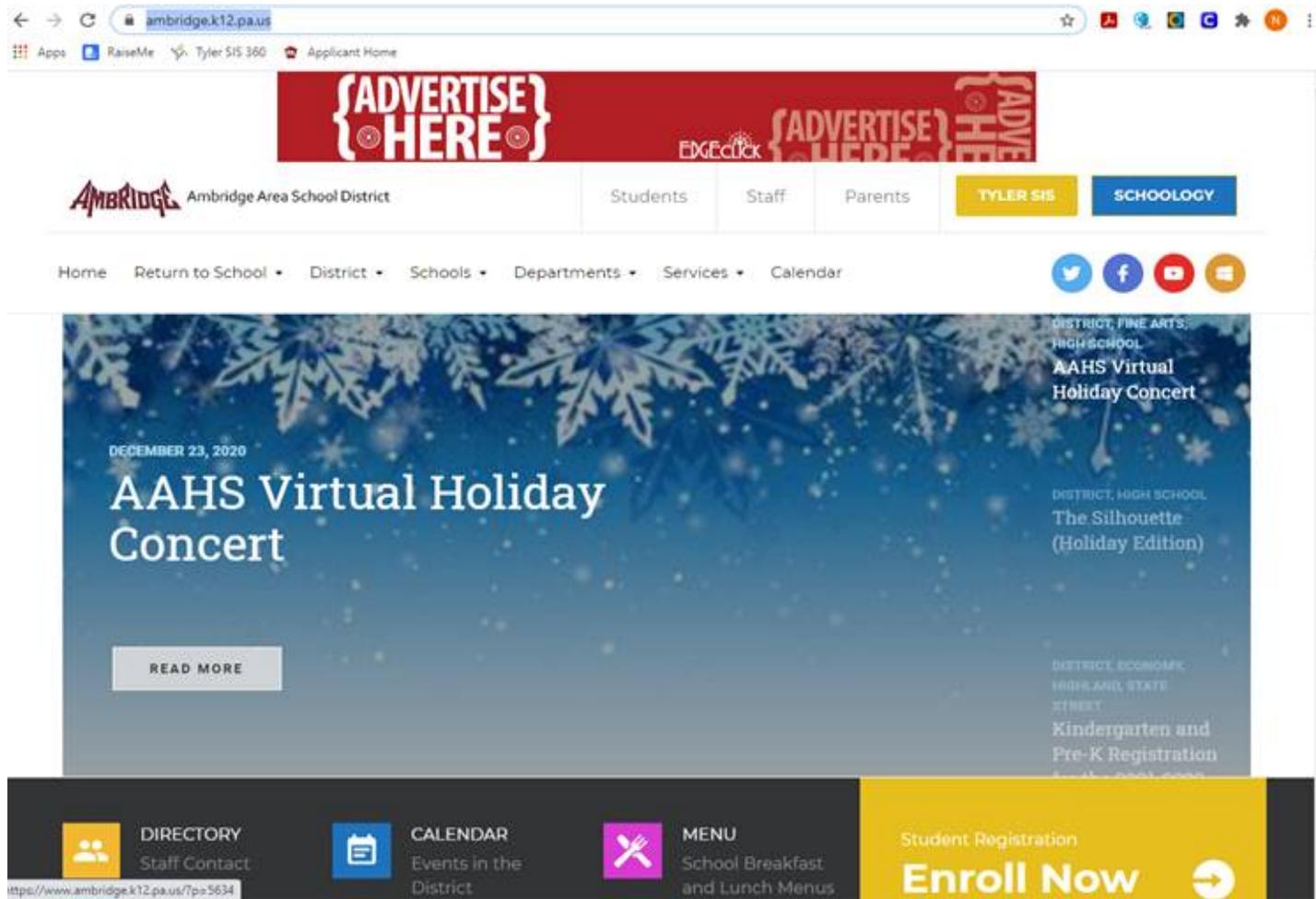


1. Step one: Log into www.ambridge.k12.pa.us



2. Step two: CLICK TYLER SIS YELLOW BUTTON TOP RIGHT CORNER “TYLER SIS”

The screenshot shows the Ambridge Area School District website. At the top, there is a red banner with the text "{ADVERTISE HERE}" and the EDGEcock logo. Below the banner is the navigation menu with the following items: "Ambridge Area School District", "Students", "Staff", "Parents", "TYLER SIS" (highlighted in yellow), and "SCHOOLGY". A yellow arrow points to the "TYLER SIS" button. Below the navigation menu is a secondary menu with items: "Home", "Return to School", "District", "Schools", "Departments", "Services", and "Calendar". To the right of the secondary menu are social media icons for Twitter, Facebook, YouTube, and Messenger. The main content area features a large blue banner for the "AAHS Virtual Holiday Concert" on "DECEMBER 23, 2020". Below the banner is a "READ MORE" button. To the right of the banner are three smaller event listings: "AAHS Virtual Holiday Concert", "The Silhouette (Holiday Edition)", and "Kindergarten and Pre-K Registration". At the bottom of the page is a dark footer with four main sections: "DIRECTORY Staff Contact", "CALENDAR Events in the District", "MENU School Breakfast and Lunch Menus", and "Student Registration Enroll Now" with a circular arrow icon. The URL "https://www.ambridge.k12.pa.us/?p=5634" is visible in the bottom left corner.

**3. STEP THREE: ENTER STUDENT USERNAME AND PASSWORD –
IF HAVING TROUBLE, PLEASE E-MAIL: TYLERSIS@AMBRIDGE.K12.PA.US**

The screenshot displays a web browser window with the URL `https://tyler.ambridge.k12.pa.us/SIS_Live_360/Login`. The page header is a blue bar with the text "Tyler SIS". The main content area is titled "AMBRIDGE AREA SCHOOL DISTRICT" and contains a login form. A large red arrow points to the "User Name" input field. The form includes a "Password" field, a "360 Login" link with a graduation cap icon, a "Forgot your login information?" link, and a "Login" button with a checkmark icon. The footer of the page includes the text "360 Version v2018.0.2" and "© 2018 Copyright Tyler Technologies, Inc."

4. STEP FOUR: ON LEFT HAND SIDE, UNDER SCHOOL LIFE PLEASE CLICK ON COURSE REQUESTS:

*ALL SCHEDULING INFORMATION WILL BE UNDER SCHOOL LIFE AND COURSE REQUESTS TAB

The screenshot shows the Tyler SIS student dashboard. On the left-hand side, there is a navigation menu with several categories: 'Current Academics', 'Daily Student Activity', 'School Life', 'Student History', and 'Student Details'. Under the 'School Life' category, the 'Course Requests' option is highlighted with a red arrow pointing to it. The main content area of the dashboard displays student information for Tyler SIS, including school name, grade level (Grade 10 - AASD-AMBRIDGE HIGH SCHOOL), and academic year (1920). It also features sections for 'Announcements', 'Today's Attendance', 'Current Grades', and 'Student Schedule'. The 'Student Schedule' section shows a list of classes for today (Thursday 01/02) and the next school day (Friday 01/03).

Grade	Course Name	YTD Tardy	YTD Abs
10 (A)	AP PHYSICS I	1	3
	AP Physics I Lab		
	AP Physics I Lab		1

Time	Class
7:20 - 7:25 AM	Homeroom 6 - Hlado P
7:30 - 8:15 AM	AP PHYSICS I 6 - Hlado P
8:19 - 9:01 AM	AP Physics I Lab 6 - Hlado P
9:05 - 9:47 AM	HONORS CHEMISTRY 11 - Moon Kutzavich T
9:51 - 10:33 AM	HON AMER CULT II 130 - Kropnyder L

5. STEP FIVE: ONCE CLICK ON COURSE REQUESTS, YOU WILL SEE (9th,10th,11th or 12th) GRADE ELECTIVES TAB – SELECT THE DOWN ARROW TO OPEN UP THE SELECTIONS:

ADDING ELECTIVES: CLICK ON GRADE ELECTIVES ON TOP LEFT CORNER:

PLEASE SELECT A MINIMUM OF 5.00 TO A MAXIMUM OF 7.00 ELECTIVE CREDITS IN ORDER OF PREFERENCE.

ALL SCHEDULES MUST CONTAIN 8.00 TO 9.00 CREDITS TOTAL. FOR ANY .5 CREDIT CLASSES, 2 HALF CREDIT ELECTIVES MUST BE SELECTED TO EQUAL 1.00 FULL CREDIT.

FOR EXAMPLE: SELECT ART I (.5 CREDIT)AND ART II (.5 CREDIT) = 1.00 CREDIT PLEASE NOTE: PLEASE REFER TO THE COURSE SELECTION BOOK FOR ANY PRE-REQUISITES FOR A CLASS. IF YOU DO NOT MEET THE CLASS PRE-REQUISITES, YOU MAY BE REMOVED FROM THAT ELECTIVE CHOICE. FOR EXAMPLE, SELECT ART II, YOU MUST BE SURE YOU HAVE TAKEN ART I BEFORE SELECTING ART II

Course Requests

Grade 10 - AASD-AMBRIDGE HIGH SCHOOL Academic Year - 1920

More	Requirement	Result	Type	Minimum Credits	Maximum Credits	Current Credits	Remaining Credits	Requested Count	Scheduled Credits
▼	11th Grade Electives - Please select		Multiple	1.00	3.00	2.00	0.00	2	0.00
Status Primary Request + Course Descriptions									
Saved 0685 - AP COMPUTER SCIENCE PRIN...									
Saved 1305 - MANUFACTURING TECH I - Cre...									
▼									
▶	School Entered			0.00	0.00	2.00	0.00	2	0.00
Total				1.00	3.00	4.00	0.00	4.00	0.00

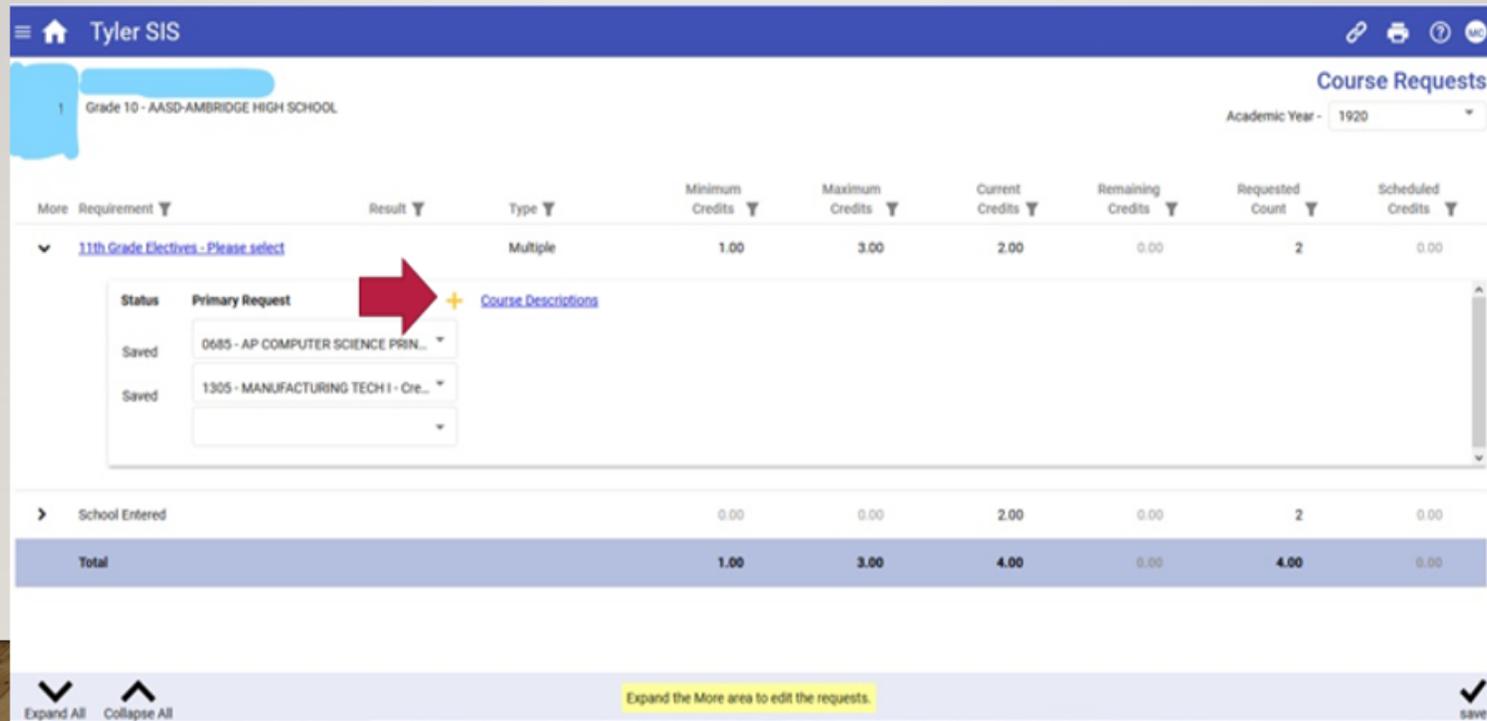
Expand All Collapse All Expand the More area to edit the requests. save

6.STEP SIX: ADD ALL THE ELECTIVES YOU CHOOSE TO TAKE IN THE SPACES BELOW THE CORRESPONDING GRADE ELECTIVES TAB: If you need additional space bars, hit the Yellow Plus Sign to add additional spaces for electives: All electives will be listed when you click on the space bar.

YOU WILL THEN CLICK ON GRADE ELECTIVES:

A DROP DOWN SPACE WILL APPEAR TO ADD IN ELECTIVES. ALL ELECTIVES AS PER YOUR GRADE LEVEL WILL BE AVAILABLE TO SELECT.

PLEASE SELECT A MINIMUM OF 5.00 TO A MAXIMUM OF 7.00 ELECTIVE CREDITS. IF ADDITIONAL SPACES ARE NEEDED, PLEASE CLICK ON THE  SIGN ON THE UPPER CORNER TO ADD MORE ELECTIVES AND SELECTION SPACES AS NEEDED. YOU MAY ADD MORE THAN 6.00 ELECTIVES FOR ADDITIONAL ALTERNATIVES.



Course Requests

Grade 10 - AASD-AMBRIDGE HIGH SCHOOL Academic Year - 1920

More	Requirement	Result	Type	Minimum Credits	Maximum Credits	Current Credits	Remaining Credits	Requested Count	Scheduled Credits												
▼	11th Grade Electives - Please select		Multiple	1.00	3.00	2.00	0.00	2	0.00												
<div style="border: 1px solid #ccc; padding: 5px;"><table><thead><tr><th>Status</th><th>Primary Request</th><th>Course Descriptions</th></tr></thead><tbody><tr><td>Saved</td><td>0685 - AP COMPUTER SCIENCE PRIN...</td><td></td></tr><tr><td>Saved</td><td>1305 - MANUFACTURING TECH I - Cre...</td><td></td></tr><tr><td></td><td></td><td></td></tr></tbody></table></div>										Status	Primary Request	Course Descriptions	Saved	0685 - AP COMPUTER SCIENCE PRIN...		Saved	1305 - MANUFACTURING TECH I - Cre...				
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▶	School Entered			0.00	0.00	2.00	0.00	2	0.00												
Total				1.00	3.00	4.00	0.00	4.00	0.00												

Expand All Collapse All Expand the More area to edit the requests. save

7. STEP SEVEN: UNDER THE SCHOOL ENTERED TAB ARE THE CORE CLASSES YOUR TEACHER WILL BE ADDING: MATH, SCIENCE, ENGLISH, SOCIAL STUDIES AND SCIENCE and LANGAUGE – IF THERE IS A COURSE QUESTION, PLEASE SPEAK TO YOUR TEACHER.

COURSE REQUEST SCREEN –TEACHER RECOMMENDED COURSES CLICK ON SCHOOL ENTERED

Grade 10 - AASD-AMBRIDGE HIGH SCHOOL

Academic Year - 1920

More	Requirement	Result	Type	Minimum Credits	Maximum Credits	Current Credits	Remaining Credits	Requested Count	Scheduled Credits
>	11th Grade Electives - Please select		Multiple	1.00	3.00	2.00	0.00	2	0.00
>	School Entered			0.00	0.00	2.00	0.00	2	0.00
Total				1.00	3.00	4.00	0.00	4.00	0.00

Expand All Collapse All Expand the More area to edit the requests. save

8. STEP EIGHT: FINAL STEP HIT SAVE. DUE FEBRUARY 8, 2023. ANY PROBLEMS VIA TYLER, PLEASE E-MAIL THE HELPDESK AT: HELPDESK@AMBRIDGE.K12.PA.US

ONCE COMPLETED WITH ELECTIVES, HIT **SAVE** ON THE LOWER RIGHT HAND CORNER OF YOUR SCREEN. STUDENTS CAN CHANGE SELECTIONS UP UNTIL 2/08/23, THEN SCHEDULING **WILL BE CLOSED**.

Tyler SIS

Grade 10 - AASD-AMBRIDGE HIGH SCHOOL

Course Requests

Academic Year - 1920

More	Requirement	Result	Type	Minimum Credits	Maximum Credits	Current Credits	Remaining Credits	Requested Count	Scheduled Credits
▼	11th Grade Electives - Please select		Multiple	1.00	3.00	2.00	0.00	2	0.00
▼									
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▼									
▶	School Entered			0.00	0.00	2.00	0.00	2	0.00
Total				1.00	3.00	4.00	0.00	4.00	0.00

Expand All Collapse All

Expand the More area to edit the requests.

save