



Ambridge Area School District – Course Waiver Request Form



Student's Name: _____ Grade: _____

Course Requested: _____

Course **Recommended**: _____

Course Requested: _____

Course **Recommended**: _____

WHAT IS THIS FORM AND WHY DO YOU NEED TO COMPLETE IT?

This form is used when students choose to take a course for which they do not yet meet recommended guidelines or have not met the pre-approved teacher recommendation. The purpose of the form is threefold:

1. Provide students a means for requesting courses for which they do not yet meet guidelines.
2. Disclose the challenging nature of courses in question
3. Ensure student's and parent's awareness of the challenging coursework & commitments of this choice.
4. Students can only advance one level – i.e. Communications I to Honors Communication I – Not allowed: Pre-Algebra to Algebra II, etc.

STUDENT & PARENT SIGNATURES AT THE BOTTOM INDICATES UNDERSTANDING OF THE FOLLOWING:

- These courses are more **rigorous** than their standard counterparts and demand more **time & effort**.
- Work may include but is not limited to independent reading, writing, research, summer work and projects.
- A high level of academic integrity is expected of all students, but particularly of students in higher level classes.
- Students are required to understand the summer work commitment and contact the district for advancement.

<u>Student's Initials</u>	<u>Parent's Initials</u>	<u>I understand that ...</u>
_____	_____	I agree to use/provide longer periods of study time and extra tutoring.
_____	_____	I agree to proactively communicate with & seek help from the teacher.
_____	_____	I agree to monitor progress in Tyler on a weekly basis.
_____	_____	I agree to practice the highest level of academic integrity.
_____	_____	I understand the student will not be removed from the course once enrolled and work must be completed for a final grade.
_____	_____	I understand this form will be retained by the school for future reference.

**** If a class is dropped after the second week of the course, the grade in that subject will be "W-F" or "Withdrawn-Failing". A "W-F" will appear on the transcript and be computed in the grade point average as an "F" (0 quality points) and no credit will be received.**

STUDENT COMMITMENT

I am requesting that I be enrolled in course(s) for which I have not met the recommended guidelines. I am making a commitment to discipline myself with time management to study and complete work habits while in the course. I proactively participate in tutoring and keep open communication with my teacher about any questions or my concerns. I understand and agree that I will not be removed from the class once enrolled.

Signature: _____ Date: _____

PARENT/GUARDIAN COMMITMENT

Requesting that my child be enrolled in course(s) in which he/she does not meet the recommended guidelines and: Monitor progress and ensure extra study time, study and resources, tutoring and other needed support. I will proactively communicate with the teacher to help ensure child's success in the requested course(s).

*I understand and agree the student will not be removed from the class once enrolled.

Signature: _____ Date: _____

School Use Only:

School Counselor Signature _____

Date: _____

Teacher of Record Signature: _____

Date: _____