



Ambridge Area School District

AASD Middle School 401 First Street Freedom, PA 15042 724-266-2833 Fax: 724-869-5321

Mr. Ronnell C. Heard, Principal

February 20, 2024:

Dear Parents/Guardians:

Starting on February 20, 2024, the Ambridge Area Middle School will be taking an electronic approach to the course selection and scheduling process for the 2024-2025 School Year. In order to ensure your student meets their educational goals and achievements, several steps in the scheduling process will take place. Academic Teachers will meet with your student in regards to the recommended core course for next school year including but not limited to: English, Math, Reading, Science, Language and Social Studies recommendations.

Once a discussion has taken place, the Teacher of Record will enter the recommended core course based off their academic goals, achievement and course progression for the 2024-2025 School Year into Infinite Campus. We encourage any student or parent/guardian that has questions in regards to the core subject areas to reach out to the Teacher of Record to discuss next year's progression of courses directly to answer all questions fully. Students and parent/guardians will be able to review the core classes selected for the 2024-2025 School Year in Infinite Campus and discuss any changes with the academic Teacher of Record prior to finalization of the course for scheduling.

Starting on February 25, 2024, the Infinite Campus Parent and Student Portal will open for Parent/Guardians and students to review the Teacher Recommended Courses and begin the Elective Selection Process. Students will also be meeting with their Middle School Counselor for the 2024-2025 School Year to discuss scheduling during in-class meetings at the district level. Students will receive instruction during the in-class meetings on how to complete submitting electives, or classes they are interested in taking for the 2024-2025 School Year, and where to find information on each elective description. Students will have several weeks to review electives and submit their choices at the district level. **The district timeline for scheduling will be as follows February 20, 2024 – March 8, 2024:**

- **February 20, 2024:** Academic Teacher of Record will meet with your student to discuss next year's course selection and scheduling process
- **February 25, 2024:** Parent and Student Portal Open to Review Teacher Recommended Courses and begin the Elective Selection Process. The Middle School Counselor will meet with the 7th graders during Social Studies to discuss the scheduling of electives for the 2024-2025 School Year
- **March 8, 2024:** Window Closes for Selection: Please review with your student all course selections and teacher recommended courses for the 2024-2025 School Year in the Infinite Campus Portal
- **March 13, 2024:** Any schedule changes and course waivers are required for submission to the Guidance Office

Finalized schedules will be available in May 2024 for review. Minimal schedule changes will be made after completion. All submissions and changes are due March 13, 2024. No further changes will be made.

As a reminder, the Ambridge 2024-2025 Course of Studies Book with course explanations, pre-requisites and department information is available for review on-line at: www.ambridge.k12.pa.us – Schools – Middle School – 2024 – 2025 Course Selection Book.

Please note that every effort is made to create a schedule that will accommodate your students' requests, understanding that this is an intricate process and alternative course selections may be necessary. Classes are based on demand and may not be continued if low demand or requests for the 2024-2025 are accounted in the overall selection process.

It is our hope that this approach will streamline our scheduling process for next year. Please direct your questions for scheduling to the correct school personnel below for the upcoming 2024-2025 School Year:

Core Class Selection: Please speak to Teacher of Record Directly – For a full directory, please visit: www.ambridge.k12.pa.us

Current 8th Graders Scheduling for 9th Grade: Chelsea Benedict – 724-266-2833, ext. 2482 or via email: cbenedict@ambridge.k12.pa.us

Middle School Counselor: Genifer L. Scaletta – 724-266-2833, ext. 3284 or via email: gscaletta@ambridge.k12.pa.us

Thank you for your continued support in this process. The Ambridge Area School District

Serving the communities of Ambridge, Baden, Economy, Harmony Township and South Heights