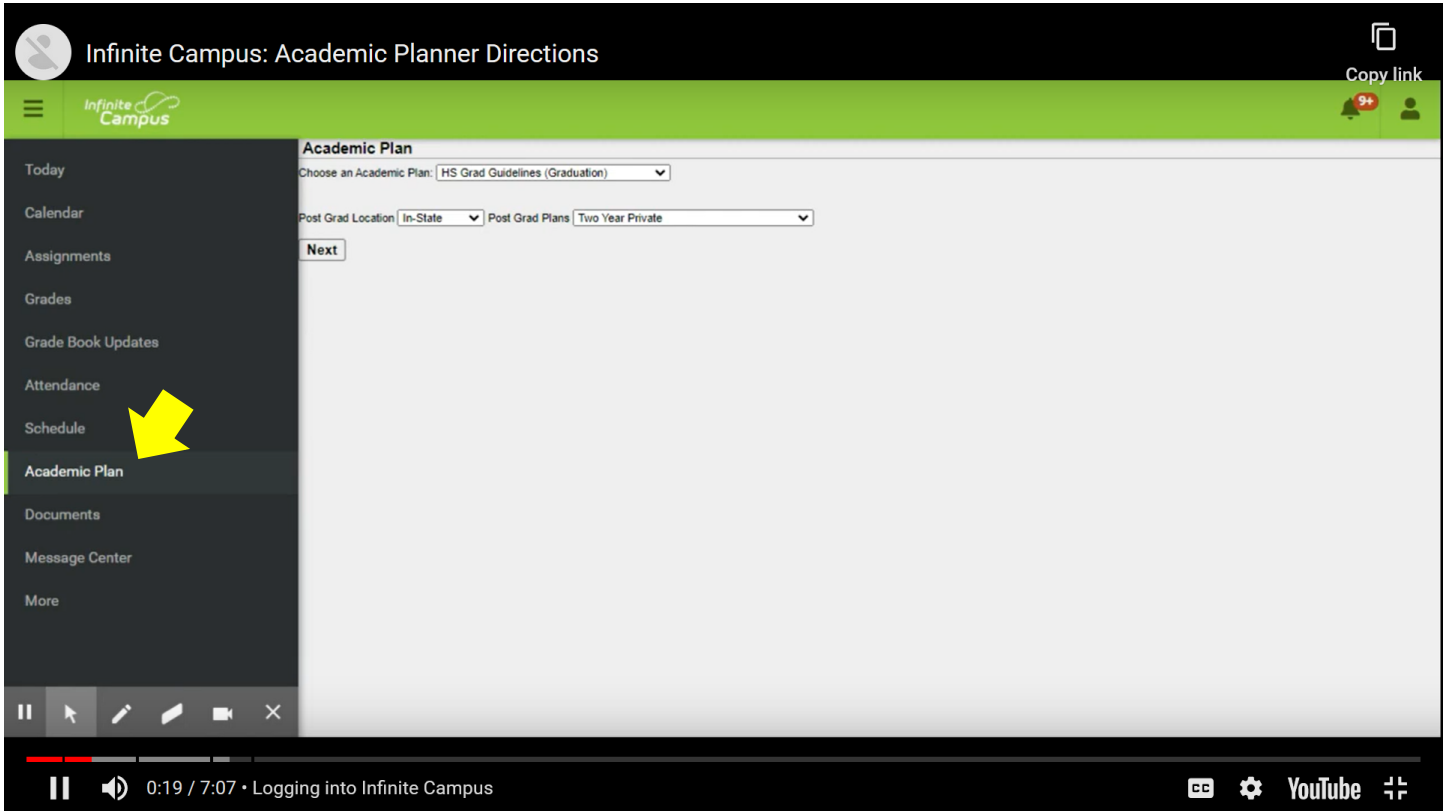


1. **STUDENT LOG-IN** – Log In to Infinite Campus Student Portal (Must be in Student Portal Account, not parent)
  - a. [www.ambridge.k12.pa.us](http://www.ambridge.k12.pa.us) – Infinite Campus Tab – if cannot get in contact ext. 4357 helpdesk

2. **ACADEMIC PLAN: On the Left Hand Side – Select Academic Plan (Select)**



3. **CLICK NEXT: Click on Next or Proceed** (Grad plan not required until senior year)



4. **SELECT GRADE LEVEL: Grade Level:** Scroll over to ensure at the correct grade level column. If in grade 9, scroll to grade 10 to schedule for next year.

Save Course Plan Report

Program: AAHS Graduation Requirements (Graduation) Counselor: Benedict, Chelsea [cbenedict@ambridge.k12.pa.us](mailto:cbenedict@ambridge.k12.pa.us)

Approved by parent/legal guardian

ALERT: Course Requirement not met: Math or Science (1.0 Credit)

Grade: 08	Grade: 09	Grade: 10	Grade: 11	Grade: 12
0.0 / 0.5 0.0 / 0.0	7.0 / 5.5 1.0 / 1.0 1200 AMER CULT I - 1.0	6.7 / 6.5 1.0 / 1.0 1205 AMER CULT II - 1.0	0.0 / 6.0 0.0 / 1.0	0.0 / 5.5 0.0 / 1.0
			Type to search or select courses	Type to search or select courses

ALERT: Not enough credits selected in Social Studies to meet the minimum plan requirements.  
ALERT: Course Requirement not met: Social Studies

**Mathematics (2.0 / 3.0)**

Grade: 08	Grade: 09	Grade: 10	Grade: 11	Grade: 12
0.0 / 0.0	1.0 / 1.0 0622 ALGEBRA IA - 1.0	1.0 / 1.0 0620 ALGEBRA I - 1.0	0.0 / 1.0	0.0 / 0.0
			Type to search or select courses	Type to search or select courses

ALERT: Not enough credits selected in Mathematics to meet the minimum plan requirements.  
ALERT: Course Requirement not met: Mathematics  
ALERT: Compound Requirement not met: Mathematics and Science Credits - Need a total Combined Credit of 7.00 Math and Science Credits: Either 3.00 Math and 4.00 Science or 4.00 Math and 3.00 Science

**Science (2.0 / 3.0)**

Grade: 08	Grade: 09	Grade: 10	Grade: 11	Grade: 12
0.0 / 0.0	1.0 / 1.0 0905 BIOLOGY - 1.0	1.0 / 1.0 0930 CHEMISTRY - 1.0	0.0 / 1.0	0.0 / 0.0
			Type to search or select courses	Type to search or select courses

ALERT: Not enough credits selected in Science to meet the minimum plan requirements.  
ALERT: Course Requirement not met: Science

5. **ELECTIVES: Scroll down to Elective Space** – Select 4.00 total Elective credits under elective category
- Any classes that are red will not save – Electives that student can take will be able to be selects

**Electives (5.0 / 6.0)**

0.0 / 0.5

2.5 / 1.0

2.5 / 2.0

0.0 / 1.5

0.0 / 1.0

ALERT: Not enough credits selected in Electives to meet the minimum plan requirements.  
 ALERT: Course Requirement not met: Electives

6. **HEALTH and PE:** Any Health and PE Courses will go Under Health and PE Tab: If requesting cyber, please speak to the cyber coordinator or guidance.
- PE: If a student wants to Schedule PE, they will ONLY schedule PE. Health will link automatically.
    - PE I** – Schedule **1502 Only**
    - PE II** – Schedule **1507 Only**
    - PE III** – Schedule **1512 Only**

**Health/Phys Ed (0.8 / 2.0)**

0.0 / 0.0

0.5 / 0.5

0.3 / 0.5

0.0 / 0.5

0.0 / 0.5

ALERT: Not enough credits selected in Health/Phys Ed to meet the minimum plan requirements.  
 ALERT: Course Requirement not met: Health/Phys Ed

7. **ALTERNATIVE OR NON-CREDIT: Alternatives or Non Credit**– Bottom of the screen –
- Non Credit – Any study Halls 0033 and 0034 for full year
  - Select 2.00 Electives as Alternative credits

**Non-credit**

0.0 / 0.0

0.5 / 0.5

0.3 / 0.5

0.0 / 0.5

0.0 / 0.5

**Alternates**

0.0 / 2.0

0.0 / 0.0

0.0 / 0.0

ALERT: Not enough credits selected in Alternates for grade 10 to meet the minimum plan requirements.

8. SAVE – ENSURE it says COURSE PLAN SAVED



Save Course Plan Report

Program: AAHS Graduation Requirements (Graduation) **Counselor:** Benedict, Chelsea [cbenedict@ambridge.k12.pa.us](mailto:cbenedict@ambridge.k12.pa.us)

Approved by parent/legal guardian

**ALERT:** Course Requirement not met: Math or Science (1.0 Credit)

**Grade: 08** 0.0 / 0.5      **Grade: 09** 7.0 / 5.5      **Grade: 10** 6.8 / 6.5      **Grade: 11** 0.0 / 6.0

**ALERT:** Not enough credits selected in Electives to meet the minimum plan requirements.  
**ALERT:** Course Requirement not met: Electives

**Cumulative Career Project (0.0 / 1.0)**

0.0 / 0.0      0.0 / 0.0      0.0 / 0.0      0.0 / 0.0

**ALERT:** Not enough credits selected in Cumulative Career Project to meet the minimum plan requirements.

9. **SAVE: Message will pop up: COURSE PLAN SAVED** – The notification messages will remain until graduation credits are filled, as long as it states course plan saved – all electives will save. Hit OK. If not saved, then a class was red and must edit selections.

[ambridgepa.infinitecampus.org](http://ambridgepa.infinitecampus.org)



Course Plan was saved.

The following Academic Plan requirements were not met:

- Minimum Credit Requirements:  
Not enough credits selected in Math or Science (1.0 Credit) to meet the minimum plan requirements.  
Not enough credits selected in English Language Arts to meet the minimum plan requirements.  
Not enough credits selected in Social Studies to meet the minimum plan requirements.  
Not enough credits selected in Mathematics to meet the minimum plan requirements.  
Not enough credits selected in Science to meet the minimum plan requirements.  
Not enough credits selected in Health/Phys Ed to meet the minimum plan requirements.  
Not enough credits selected in Electives to meet the minimum plan requirements.  
Not enough credits selected in Cumulative Career Project to meet the minimum plan requirements.  
Not enough credits selected in Alternates for grade 10 to meet the minimum plan requirements.
- Grade level Credit Requirements:  
Grade 11 does not have enough credits planned.  
Grade 12 does not have enough credits planned.
- Course Requirements:  
Course Requirement not met: Cumulative Career Project  
Course Requirement not met: Electives  
Course Requirement not met: English Language Arts  
Course Requirement not met: Health/Phys Ed  
Course Requirement not met: Math or Science (1.0 Credit)

OK