- 1. **STUDENT LOG-IN** Log In to Infinite Campus Student Portal (Must be in Student Portal Account, not parent)
  - a. <u>www.ambridge.k12.pa.us</u> Infinite Campus Tab if cannot get in contact ext. 4357 helpdesk
- 2. ACADEMIC PLAN: On the Left Hand Side Select Academic Plan (Select)

Infinite Campus: Ac	ademic Planner Directions			Coi	D v link
				<u>e</u>	2
	Academic Plan		-		
Today	Shoose an Academic Plan: HS Grad Guidelines (Graduation)				
Calendar P	Post Grad Location In-State V Post Grad Plans Two Year Private V				
Assignments	Next				
Grades					
Grade Book Updates					
Attendance					
Schedule					
Academic Plan					
Documents					
Message Center					
More					
II 🕅 🎽 🖊 🖬 🗡					
0:19 / 7:07 • Loggir	ng into Infinite Campus	CC	\$	YouTube	12

3. CLICK NEXT: Click on Next or Proceed (Grad plan not required until senior year)

Post Grad Location In-Stat	e V Post Grad Plans Two Year Private	~
Next		

4. SELECT GRADE LEVEL: Grade Level: Scroll over to ensure at the correct grade level column. If in grade 9, scroll to grade 10 to schedule for next year.

🕒 Save 🗧 Course Plan Report		•					
Program: AAHS Graduation Requirements (Gr	aduation) Counselor: Benedict, Chelsea	benedict@ast					
Approved by parent/legal guardian							
ALERT: Course Requirement not met: Math or Science (1.0 Credit)							
Grade: 08 0.0 / 0.5	Grade: 09 7.0 / 5.5	Grade: 10 6.7 / 6.5	Grade: 11 0.0 / 6.0 0 G	Grade: 12 0.0 / 5.5 9			
0.0 / 0.0	1.0 / 1.0	1.0 / 1.0	0.0 / 1.0	0.0 / 1.0			
	1200 AMER.CULT I - 1.0	1205 AMER.CULT. II - 1.0	Type to search or select courses	Type to search or select courses			
ALERT: Not enough credits selected in Social Studies to me ALERT: Course Requirement not met: Social Studies	et the minimum plan requirements.						
Mathematics (2.0 / 3.0)							
0.0 / 0.0	1.0 / 1.0	1.0 / 1.0	0.0 / 1.0	0.0 / 0.0			
	0622 ALGEBRA IA - 1.0	0620 ALGEBRA I - 1.0	Type to search or select courses	Type to search or select courses			
ALERT: Not enough credits selected in Mathematics to mee	t the minimum plan requirements						
ALERT: Course Requirement not met: Mathematics ALERT: Compound Requirement not met: Mathematics and	Science Credits - Need a total Combined Credit of 7.00 Math and	Science Credits: Either 3.00 Math and 4.00 Science or 4.00 M	ath and 3.00 Science				
Science (2.0 / 3.0)							
0.0 / 0.0	1.0 / 1.0	1.0 / 1.0	0.0 / 1.0	0.0 / 0.0			
	0905 BIOLOGY - 1.0	0930 CHEMISTRY - 1.0	Type to search or select courses	Type to search or select courses			
ALERT: Not enough credits selected in Science to meet the ALERT: Course Requirement not met: Science	minimum plan requirements.						

5. ELECTIVES: Scroll down to Elective Space – Select 4.00 total Elective credits under elective category

 a. Any classes that are red will not save – Electives that student can take will be able to be selects

Electives (5.0 / 6.0)				
0.0 / 0.5	2.5 / 1.0	2.5 / 2.0	0.0 / 1.5	0.0 / 1.0
	0115 ART I - STUDIO - 0.5 0500 SPANISHI - 1.0 1305 MANUFACTURING TECHNOLOGY I - 1.0	× 0120 ART II - STUDIO - 0.5     × 0135 DRAWING I - 0.5     × 0140 DRAWING II - 0.5     0502 SPANISH II - 1.0	Type to search or select courses	Type to search or select courses
ALERT: Not enough credits selected in ALERT: Course Requirement not met: E	Electives to meet the minimum plan requirements. Electives			

- 6. **HEALTH and PE:** Any Health and PE Courses will go Under Health and PE Tab: If requesting cyber, please speak to the cyber coordinator or guidance.
  - a. PE: If a student wants to Schedule PE, they will ONLY schedule PE. Health will link automatically.
    - i. **PEI** Schedule **1502 Only**
    - ii. PE II Schedule 1507 Only
    - iii. PE III Schedule 1512 Only

Health/Phys Ed (0.8 / 2.0)				
0.0 / 0.0	0.5 / 0.5	0.3 / 0.5	0.0 / 0.5	0.0 / 0.5
	(1501 HEALTH I - 0.2) (1502 PE I - 0.3)	× 1507 PE II - 0.3	Type to search or select courses	Type to search or select courses
ALERT: Not enough credits selected in H ALERT: Course Requirement not met: He	ealth/Phys Ed to meet the minimum plan requiremen alth/Phys Ed	ts.		
7. ALTERNATIVE	OR NON-CREDIT: Alternat	t <b>ives or Non Credit</b> – Bott	om of the screen –	

- a. Non Credit Any study Halls 0033 and 0034 for full year
- b. Select 2.00 Electives as Alternative credits

Non-credit			
0034 STUDY HALL 2005 LUNCH 2ND SEM.	× 0033 STUDY HALL	Type to search or select courses	Type to search or select courses
Alternates 2			
	0.0 / 2.0	0.0 / 0.0	0.0 / 0.0
	Type to search or select courses	Type to search or select courses	Type to search or select courses
ALERT: Not enough credits selected in Alternates for grade 10 to meet the minimum plan requirement	ts.		

## 8. SAVE – ENSURE it says COURSE PLAN SAVED

🕒 Save 🚽 Course Plan Report				
Program: AAHS Graduation Require	ements (Graduation)	Counselor: Benedict, Chelsea cbe	enedict@ambridge.k12.pa.us	
Approved by parent/legal guardian				
ALERT: Course Requirement not met: Math or S	Science (1.0 Credit)			
Grade: 08 0.0 / 0.5	Grade: 09 7.0 / 5.5	Grade: 10 6.8 / 6	6.5 Grade: 11	0.0 / 6.0
ALERT: Not enough credits selected in Elective ALERT: Course Requirement not met: Electives	s to meet the minimum plan require	ments.		
Cumulative Career Project (0.	0 / 1.0)			
0.0 / 0.0	0.0 / 0.0	0.0 / 0.0	0.0 / 0.0	
ALERT: Not enough credits selected in Cumula	tive Career Project to meet the minin	num plan requirements.		

9. SAVE: Message will pop up: COURSE PLAN SAVED – The notification messages will remain until graduation credits are filled, as long as it states course plan saved – all electives will save. Hit OK. If not saved, then a class was red and must edit selections.

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Course	e Plan was saved.	
The fo	llowing Academic Plan requirements were not met:	
Minim Not er	um Credit Requirements: hough credits selected in Math or Science (1.0 Credit) to n nimum plan requirements.	ne
Not er	hough credits selected in English Language Arts to meet th	he
Not ei plan r	nough credits selected in Social Studies to meet the minin equirements.	กบ
Not er plan r	rough credits selected in Mathematics to meet the minim equirements.	ur
Not ei reauir	ough credits selected in Science to meet the minimum plements.	a
Not er	hough credits selected in Health/Phys Ed to meet the	
Not er requir	rough credits selected in Electives to meet the minimum pements.	ola
Not er	ough credits selected in Cumulative Career Project to me nimum plan requirements.	et
Not ei minim	nough credits selected in Alternates for grade 10 to meet um plan requirements.	th
Grade	level Credit Requirements:	
Grade Grade	<ol> <li>does not have enough credits planned.</li> <li>does not have enough credits planned.</li> </ol>	
Course	e Requirements:	
Course	Requirement not met: Cumulative Career Project Requirement not met: Electives	
Course	e Requirement not met: English Language Arts	
Course	Requirement not met: Health/Phys Ed Requirement not met: Math or Science (1.0 Credit)	
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